



CHAPTER 114 ZONING APPLICATION FORM

I. APPLICANT INFORMATION

Name: \_\_\_\_\_
Address: \_\_\_\_\_
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

II. PROPERTY OWNER INFORMATION (if different from Applicant)

Name: \_\_\_\_\_
Address: \_\_\_\_\_
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

III. CONSULTANT(S) INFORMATION (Applicant's Architect, Engineer, Developer, Builder)
(Attach additional sheets if necessary)

Name: \_\_\_\_\_
Address: \_\_\_\_\_
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_
State License/Certification #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

IV. PROPERTY INFORMATION

Address: \_\_\_\_\_
Tax Parcel #: \_\_\_\_\_ Attach a copy of the Owner's deed to the property.
Approximate Cost of Project: \_\_\_\_\_

v. ZONING APPLICATION (Check the type(s) of application(s) you are submitting)
(Refer to Zoning Ordinance Chapter 114, Article. VIII: Procedures and Administration, for details)

Table with 2 columns: Application Type and Checklist No.
Rows include: Amendment of Zoning Regulations (per Section 114-285) - 1; Amendment to the Official Zoning Maps (per Section 114-286) - 2; Zoning Permit for (check as appropriate) - 3, 4 and 7, 5; Sign Permit (per Section 114-290) - 6; Site Plan Approval (per Section 114-291) - 7; Zoning Certificate of Occupancy (per Section 114-292) - na; Variance (per Section 114-293) (Requires site plan) - 8; Ordinance Interpretation (per Section 114-294) - 9; Appeal of Zoning Decision (per Section 114-295) - 10; Creation of Planned Development District (per Section 114-296) - 11; Other Permits/Licenses (D.P.W./Fire/Clerk) - 12

**VI. CERTIFICATION BY APPLICANT AND PROPERTY OWNER**

I (We) hereby certify that the above and foregoing information, including any information on attached forms, documents or drawings submitted herewith, is true and correct. I (We) understand that the work proposed to be performed and the improvements proposed to be installed pursuant to this application, may not be commenced until an appropriate permit for such work and improvement has been issued by the City. I (We) understand that all work performed and improvements installed pursuant to this application, must conform with all applicable City Ordinances, State Building Codes, and the specific terms and conditions of the permit granted. I (We) understand that the submission of false or misleading information on this Application, or on the forms, documents or drawings submitted herewith, shall justify rejection of this application by the City, forfeiture of the fees paid herewith, and rejection of any future application to the City for the project which is the subject of this application.

_____ Signature of applicant	_____ Date
_____ Signature of Property Owner (if different from Applicant)	_____ Date

**VII. AGREEMENT REGARDING PAYMENT OF REIMBURSABLE COSTS**

1. The undersigned acknowledge that he/she/they have read the Ordinance 114-301(d), and understand and agree that he/she/they are the "applicant" as referred to in said Ordinance, and do hereby agree to comply with said Ordinance.
2. The undersigned agree that the submittal of this Application shall constitute an acknowledgment and agreement by the undersigned to pay the Reimbursable Costs referred to in Ordinance 114-301(d). These costs may include the cost of time spent by the City Staff and the Fees of Engineers, Architects, Landscape Architects, Urban Planners, Attorneys, Accountants, or other professional consultants used to review and evaluate the Application, and to meet with the Applicant, to review and evaluate the Site Plan, and to meet with the Developer, to meet with the Plan Commission, and to assist the City in all aspects of review and action upon the development proposed by the Site Plan.
3. The Undersigned agrees to pay these Reimbursable Costs as follows:
  - (a) In advance, such amounts as may be requested by the City, and
  - (b) Within ten (10) days of receipt of a bill(s) from the City, such additional amounts as may be requested by the City.

The City may delay acceptance or approval of any application, or may delay any required hearing or interim administrative action on any application, until such time as such costs are paid.

_____ Signature of applicant	_____ Date
_____ Signature of property owner (if different from applicant)	_____ Date