Council

03/12/13

OFFICIAL NOTICE OF MEETING
OF THE
MAUSTON COMMON COUNCIL
6:30PM
TUESDAY, MARCH 12, 2013
MAUSTON CITY HALL COUNCIL CHAMBERS
303 MANSION STREET

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Citizens Address to the Council**
   When addressing the Council please state your full name and full address
4. **Discussion and Action Regarding Minutes of February 26, 2013, Meeting**
5. **Discussion and Action Regarding New Operator's License – Keeley Rae L. Fike**
6. **Discussion and Action Regarding Class"B"/"Class B" Temporary Alcohol License – St. Patrick's Trivia Night**
7. **Public Works Committee Report**
   a. **Discussion and Action Regarding Resolution 2013-04 Resolution Regarding LRIP Grant Requirements**
   b. **Director of Public Works Report**
   c. **Any Other Business Properly Brought Before the Council**
8. **Finance and Purchasing Committee Report**
   a. **Discussion and Action Regarding Vouchers**
   b. **Discussion and Action Regarding Fund Balance Policy**
   c. **Discussion and Action Regarding Resolution 2013-03 Declaring Certain Delinquent Property Taxes as Uncollectible**
   d. **Discussion and Possible Action Regarding Front Office Remodel**
   e. **Any Other Business Properly Brought Before the Council**
9. **Library Board Report**
10. **Room Tax Committee Report**
11. **First Reading - Ordinance No. 2013-1054 Ordinance Amending Chapter 22 Of The Zoning Ordinance To Include The Principal Land Use Of Solid Waste Transfer Station And Material Recovery Facility (MRF)**
12. **Mayor's Report**
13. **City Administrator's Report**
14. **Any Other Business Properly Brought Before the Council**
15. **Adjourn**

OFFICIAL MINUTES OF MEETING
OF THE
MAUSTON COMMON COUNCIL
FEBRUARY 26, 2013

Call to Order/Roll Call The Mauston Common Council met in regular session on Tuesday, February 26, 2013, in the Council Chambers of Mauston City Hall. Mayor Brian McGuire called the meeting to order at 6:35pm. Members present were Michel Messer, Dennis Nielsen, Dan May, Francis McCoy, Paul Huebner, Rick Noe, and Floyd Babcock. Also present were City Administrator Nathan Thiel, Police Chief Mark Messer, Director of Public Works Rob Nelson, and Administrative Assistant Diane Kropiwka.

Pledge of Allegiance McGuire led the pledge of Allegiance.

Minutes McCoy/Messer to approve the minutes of the February 12, 2013, meeting. Motion carried by voice vote.

Citizens Address to the Council none.

Operator's Licenses McCoy/Babcock to approve new operator's licenses for Andrea K. Leverenz; Kelly L. Ostrum; Zachariah T. Schroeder; Ashley K. Scully; Billie Jo Talbert; and Linda J. Yoss. Motion carried by voice vote.

Public Works Committee Report
Abandonment of a Portion of Hansen Street Noe/McCoy to proceed with abandonment process for a portion of Hansen Street east of Jones Park, but maintaining an easement to the fire hydrant located on Hansen Street. Motion carried by voice vote.
Mansion Street/Riverside Park Project Lighting Design Noe/McCoy to approve including the lighting design in the bid package. Motion carried by voice vote.
Director of Public Works Report
Presentation of Report for Mansion Street Improvement Project – 2013 Nelson presented the report in accordance with the special assessment procedure.

Finance and Purchasing Committee Report
Vouchers Huebner/May to approve vouchers in the amount of $1,575,805.40. Motion carried unanimously by roll call vote.
Fund Balance Policy tabled to next meeting.
Room Tax Committee Requests Huebner/May to allocate up to $6,000 from the City's portion of room tax revenues for the Pumpkin Bash. Motion carried unanimously by roll call vote.

Mauston Area Ambulance Association Report Messer stated she asked to be on the agenda to present information on the Ambulance Association budget and the rates paid to the EMT volunteers. EMT's that have IV Tech certification receive $42 per call based on two-hours. Messer introduced Kathy Noe, Ambulance Association President. Noe explained that there are different pay rates for different positions, ranging from minimum wage to the IV Tech EMT per call rate. The Association is a non-profit 501(c)3 organization and all EMT's, drivers, and other support people are considered volunteers. Noe explained that most of the assets identified in the budget are designated for the new ambulance building project.

Plan Commission Report May reported the Plan Commission will be holding a public hearing and taking action on rezoning for Lenorud's property on Hansen Street for the Transfer Station he will be constructing.

Police Chief's Report Chief Messer reported the new squad will be delivered in April. The new K-9 unit dog training is proceeding well. The dog should be on duty in four to six weeks. The School District and Police Department have partnered to update a lock-down procedure and have started practice drills.

Mayor's Report
Condolences McGuire expressed condolences to retired employee Eileen Powers and family on the passing of her husband Joe.
Congratulations McGuire congratulated former Mauston High School graduate Andrew Napier on winning an Oscar for one of his short films.

New Fire Truck Chief Hale stated the new fire truck is officially in service as of February 25, 2013. Council took a short recess to look at the new truck.

Closed Session Huebner/Messer to go into closed session pursuant to Wisconsin State Statute 19.85(1)(e). Motion carried unanimously by roll call vote. Council went into closed session at 7:15pm.

Adjourn Huebner/McCoy to adjourn. Motion carried by voice vote. With nothing to report in open session the meeting adjourned at 7:25pm.

_____ _____
Nathan R. Thiel, City Administrator Date

Application for an Operator's License
(Ord. 12.12(7) and §125.17 Wis. Stats.)

T, PSS ✓
CHEZ ✓
CCAA ✓ (some)

Please check appropriate box:

☒ NEW ☐ RENEWAL

1. Applicant Information:
   Name: (Last, First, Middle Initial) Fike, L. Keeley Rae
   Address: N 358 LaValle Rd
   Mauston WI 53948
   Telephone: [redacted] Birth Date: 87
   Driver's License Number

2. Employer Information:
   Name: Mauston Interstate BP
   Address: 1005 Hwy 82 E.
   Mauston, WI 53948
   Telephone: 608-847-4384

3. Job Experience: List names and addresses of bar owners in Wisconsin for whom you worked during the last 10 years. (If none, please state "none.")
   None

4. Certification: I hereby certify that the above and foregoing information is true and correct, and that I am familiar with the laws, ordinances and regulations applicable to an Operator's license.

Keeley Fike
Signature of Applicant

Date 2/~~22~~11/2013

NOTICE: All applicants who are requesting an Operator's license from the City of Mauston for the first time must appear before the Common Council before a license will be issued. Applicants seeking the renewal of a license need not appear unless specifically requested by the Common Council.

Outstanding Debts

I hereby certify that the applicant owes no outstanding debts or forfeitures to the City of Mauston.

Renee H
City Officer

Date 2/15/13

Certification of Payment

I hereby certify that an Operator's license fee of $ 17.50 has been paid by the Applicant.

Renee H
City Officer

Date 2/15/13

City Hall by 3/5/13

pd 10.00 2/27/13

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ 10.00 Application Date: 2/27/13

☐ Town ☐ Village ☒ City of Mauston County of Juneau

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3/16/2013 and ending 3/16/2013 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION *(check appropriate box)* ☐ Bona fide Club ☒ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

(a) Name St. Patrick's Parish

(b) Address 401 Mansion St Mauston
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 1901

(d) If corporation, give date of incorporation Oct 12, 2006

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Fr. Valentine

Vice President

Secretary John Nogar

Treasurer Robert Penzkover

(g) Name and address of manager or person in charge of affair: Jodi Field - N7731 Darrowld Mauston, WI 53948 847-6461 W-847-9577

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 325 Mansion St. Mauston WI 53948

(b) Lot Block

(c) Do premises occupy all or part of building?

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: School Gym

Servers
Doug Kolb
Dan Kattenbracker

3. NAME OF EVENT

(a) List name of the event St. Patrick Trivia Night

(b) Dates of event 3-16-2013

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

St. Patrick Parish
(Name of Organization)

Officer R. Valentine 2/26/13
(Signature/date)

Officer
(Signature/date)

Officer
(Signature/date)

Officer
(Signature/date)

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.

PUBLIC WORKS COMMITTEE ITEMS

Public Works Agenda Item:

Resolution 2013-04 Resolution Regarding LRIP Grant Requirements

The actual resolution hasn't come in yet, but is time sensitive. It may be available by meeting time; otherwise the item will be tabled.

FINANCE AND PURCHASING COMMITTEE ITEMS

March 12, 2013

ACH payments & checks # 48442 – 48522

02/27/2013 – 03/12/2013

Total = $164,629.98

Plus

Payroll = $40,702.94

Total to approve $205,332.92

CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 2/27/2013 From Account:
Thru: 3/12/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
cc	2/27/2013	Cardmember Services	-52.60
	Manual Check	credit	
DEF	3/08/2013	GREAT WEST DEFFERED COMP	450.00
	Manual Check	PAYROLL 3-8-2013	
FED	3/08/2013	FEDERAL WITHOLDING TAX ELECTRONIC	13,452.12
	Manual Check	Payroll March 8	
WIS	3/08/2013	Wis Tax Withholding	2,903.84
	Manual Check	Payroll March 8	
ALLI	3/01/2013	Alliant 559382-001	382.34
	Manual Check	Street lights	
ALLI	3/12/2013	Alliant 534405-001	98.86
	Manual Check	LIFT STATION ON S UNION	
ALLI	3/12/2013	Alliant 463405-010	33.49
	Manual Check	ELM ST SWG	
ALLI	3/12/2013	Alliant 559413-001	114.92
	Manual Check	TENNIS COURT ON DIVISION	
ALLI	3/12/2013	Alliant 579989-001	1.31
	Manual Check	FIRE SIREN ON WEST AVE	
ALLI	3/12/2013	Alliant 680069-001	21.94
	Manual Check	VINE ST	
ALLI	3/01/2013	Alliant 716623-001	349.44
	Manual Check	New Street lights on 82 and Lincoln	
ALLI	3/01/2013	Alliant 663316-010	37.43
	Manual Check	Street lights on Kennedy	
ALLI	3/01/2013	Alliant 704791-001	134.20
	Manual Check	Kiosk Electric	
ALLI	3/01/2013	Alliant 317395-010	652.56
	Manual Check	Kennedy St Well #5	
ALLI	3/01/2013	Alliant 202353-010	79.79
	Manual Check	Roosevelt Rd SWG	
ALLI	3/01/2013	Alliant 243398-010	50.70
	Manual Check	CTY RD Q SWG	
ALLI	3/08/2013	Alliant 220526-010	33.40
	Manual Check	Monroe St SWG	
ALLI	3/08/2013	Alliant 418552-010	9.05
	Manual Check	lift on Monroe Street	
ALLI	3/08/2013	Alliant 650205-001	152.39
	Manual Check	Street lights on North Union	

CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 2/27/2013 From Account:
Thru: 3/12/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
alli	3/08/2013	Alliant 619934-001	381.12
	Manual Check	chemical building 12/16	
alli	3/08/2013	Alliant 579987-001	1.31
	Manual Check		
alli	3/08/2013	Alliant 126485-010	9.05
	Manual Check	Streets = Dam	
alli	3/08/2013	Alliant 107358-010	2,372.25
	Manual Check	Admin Electricity 55%	
ALLI	3/08/2013	Alliant 265367-010	4,634.66
	Manual Check	Street Lights	
ALLI	3/08/2013	Alliant 715891-001	252.90
	Manual Check	Street lights at Union & La Crosse	
ALLI	3/08/2013	Alliant 715892-001	252.90
	Manual Check	Traffic signals on Union & State	
ALLI	3/08/2013	Alliant 107380-010	12.56
	Manual Check	Flag pole	
ALLI	3/08/2013	Alliant 130475-010	27.86
	Manual Check	Parks - Ball Field	
ALLI	3/08/2013	Alliant 165556-010	323.48
	Manual Check	Jones Park	
ALLI	3/08/2013	Alliant 610701-001	53.01
	Manual Check	Herriot Drive well	
ALLI	3/08/2013	Alliant 601820-001	10.41
	Manual Check	MAY STREET WELL	
ALLI	3/08/2013	Alliant 430527-010	960.27
	Manual Check	Well #3 ELECTRIC	
CITY	3/08/2013	City of Mauston	1,733.13
	Manual Check	MARCH ACH	
DETF	3/08/2013	Department of Employee Trust Fund (ETF)	34,675.40
	Manual Check	HEALTH INSURANCE FOR APRIL	
DUWI	3/08/2013	DWD-UI	1,058.89
	Manual Check	MARCH UE	
fron	3/08/2013	Frontier 608-847-5610	40.96
	Manual Check	Water computer	
fron	3/08/2013	Frontier 608-847-4070	171.79
	Manual Check	Water -847-4070	
44910	3/05/2013	MOORE, RAMONA J.	-4,000.00
	Manual Check	PROJ 5010-01-21 UNION TO KENNEDY	

CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 2/27/2013 From Account:
Thru: 3/12/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
47349	3/05/2013 Manual Check	Mauston Kiwanis void per Dan May	-200.00
47920	2/28/2013 Manual Check	VERIZON WIRELESS invoice 2830347686	-60.16
47920	2/28/2013 Manual Check	VERIZON WIRELESS invoice 2830347686	60.16
47953	2/28/2013 Manual Check	Prop Tax Refund Payable to: void check - lost must reissue	-301.30
47953	2/28/2013 Manual Check	Prop Tax Refund Payable to: void check - lost must reissue	301.30
48441	3/01/2013	Associated Appraisal Invoice 14608, and 14607	1,707.93
48442	3/01/2013	Capital Newspapers 2518440 misc invoices	365.15
48443	3/01/2013	Dalco Enterprises, INC Inv 2567123 towels, vac hose, filters	128.29
48444	3/01/2013	Delta Dental of Wisconsin EE January	2,738.54
48445	3/01/2013	Frontier 847-7048 Kiosk and Toll Free 800	93.88
48446	3/01/2013	HATCH BUILDING SUPPLY CO, INC Invoice 192058	537.50
48447	3/01/2013	JCOMP TECHNOLOGIES INC INvoice 45792	211.73
48448	3/01/2013	Mauston Tru Value, INC JAN STATEMENT	235.00
48449	3/01/2013	Richards - Bria Law Office January Legal fees	3,865.65
48450	3/01/2013	Richards - Bria Law Office Purchase of 531 E State	46,000.00
48451	3/01/2013	US Cellular 204608517	356.31
48452	3/01/2013	VSP WISCONSIN VISION SERVICE PLAN EE SHARE	748.77
48453	3/01/2013	Wisconsin River Coop JANUARY CHARGES	1,874.25
48454	3/01/2013	Wisconsin Rural Water Association Cross Connection Cert Course for Rob	750.00

CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 2/27/2013 From Account:
Thru: 3/12/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
48455	3/01/2013	AD Lit INC 121473	855.00
48456	3/01/2013	Avenet LLC Invoice 32107	400.00
48457	3/01/2013	Capital Newspapers 2565837 Invoice 2003002 JC Visitor Guide 2013	1,700.00
48458	3/01/2013	City of Mauston Grave openings Lalley (prepaid in past)	200.00
48459	3/01/2013	Collins, Kinte refund double payment	301.30
48460	3/01/2013	Dominion Voting Systems INC Invoice 107306 used credit of $1300	68.47
48461	3/01/2013	Holiday Wholesale City Hall INV 6488153	182.85
48462	3/01/2013	JUNEAU COUNTY TREASURER taxes on Pufahl Property	1,564.76
48463	3/01/2013	LEMONWEIR VALLEY TELEPHONE CO Shop Internet	87.95
48464	3/01/2013	Mauston Area School District (TAXES) refund for utilities on Dawes Court	39.28
48465	3/01/2013	US Cellular Invoice 213513578-026 Digital Sign	73.25
48466	3/01/2013	WCM % Tom Loucks, Treasurer Annual Membership for Galen	230.00
48467	3/01/2013	Western WI Waterworks Professionals meeting 3/13/2013 Rob,Dave,Chad, Tom	80.00
48469	3/08/2013 Manual Check	State of WI Department of Natural Resources, Storm Water & Chap 30 Permits	235.00
48475	3/08/2013	Best Service, LLC PD Building	88.53
48476	3/08/2013	Boberg's Gas & Go Police Dept Fuel	201.20
48477	3/08/2013	HAWKINS, INC ALUMINUM SULFATE INVOICE 3440262	5,229.94
48478	3/08/2013	Hess Memorial Hospital INC PAYROLL 3-8-2013	97.39
48479	3/08/2013	Home Depot Credit Services Caulk for windows for city hall	19.88

CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 2/27/2013 From Account:
Thru: 3/12/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
48480	3/08/2013	JCOMP TECHNOLOGIES INC inv 45818 Brad at sensus	142.50
48481	3/08/2013	Juneau County Highway Department Invoice 1021 Police	1,966.58
48482	3/08/2013	Juneau County Highway Department Invoice 1046	893.99
48483	3/08/2013	Juneau County Highway Department INvoice 1022	452.89
48484	3/08/2013	Juneau County Highway Department Invoice 1047	207.16
48485	3/08/2013	Juneau County Highway Department Invoice 1042	3,889.55
48486	3/08/2013	Juneau County Star Times 52 weeks	55.65
48487	3/08/2013	Kohn Law Firm S.C. #12SC000849 SS 03/08/2013	89.92
48488	3/08/2013	Lindina Burial Service Burail or Peters and Matthews	1,150.00
48489	3/08/2013	Lindina Burial Service Harlen Turner grave opening/thawing	575.00
48490	3/08/2013	Mauston Tru Value, INC invoice 207435	32.96
48491	3/08/2013	METCO 928 Hanson	850.00
48492	3/08/2013	Midstate Equipment INv K07923	257.61
48493	3/08/2013	Oakdale Electric Cooperative LIFT STATION A6H02034	1,659.95
48494	3/08/2013	Rhyme Business Products invoice 13392653	1,026.11
48495	3/08/2013	United Auto Supply, INC Invoice 40312861	56.12
48496	3/08/2013	US Cellular 209436666	200.00
48497	3/08/2013	US Cellular Invoice 204614264-084	38.72
48498	3/08/2013	US Cellular Invoice 204614264-084	126.35

CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 2/27/2013 From Account:
Thru: 3/12/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
48499	3/08/2013	Wisconsin Rural Water Association Kerry,Mike,John exam review	283.00
48500	3/08/2013	Agri-View Subscription for Hatch Library	30.00
48501	3/08/2013	Audio Editions Invoice 144-1188,0616,0745,1804	366.55
48502	3/08/2013	Baker & Taylor, INC 202794-0202,0203,0201, 202791-0070,0071	98.01
48503	3/08/2013	Baker & Taylor, INC INV 2027909-858,859	136.80
48504	3/08/2013	Capital Newspapers 2518440 Invoice 998774 and 998772	86.94
48505	3/08/2013	Capital Newspapers 501357 Invoice 2019110 2026273	280.78
48506	3/08/2013	Demco, INC INV 4892631	629.71
48507	3/08/2013	Evergreen Landscaping SNOWPLOW AND SHOVEL #618560 Feb 2013	1,294.75
48508	3/08/2013	FALLS TAXI, INC Feb 2013	7,054.63
48509	3/08/2013	Gale Group Invoice 98731510,98729968,98726593	164.18
48510	3/08/2013	Gray's Computer Solutions, LLC Invoice 2820 Library IT Lab updates	2,047.50
48511	3/08/2013	Kids Reference Company, INC Inv 02-312	85.13
48512	3/08/2013	Lerner Publishing Group Invoice 1093849	704.15
48513	3/08/2013	Midwest Tape Invoice 90765-176,178,179,90783131,133	365.33
48514	3/08/2013	Nyen, Darrel phone work at Library	700.00
48515	3/08/2013	Oriental Trading Co,. INC Invoice 655959455-02,655959455-01	86.22
48516	3/08/2013	QUALITY BOOKS INC (QBI) Invoice 168383	1,427.28
48517	3/08/2013	Quill Corporation inv. 9665268,9672972	173.87

CITY OF MAUSTON POOLED CASH Accounting Checks

Posted From: 2/27/2013 From Account:
Thru: 3/12/2013 Thru Account:

Check Nbr	Check Date	Payee	Amount
48518	3/08/2013	Quinlan, Pamela R. invoice 3/6/2013	78.36
48519	3/08/2013	Rhyme Business Products invoice 13402121	1,118.09
48520	3/08/2013	Rowman & Littlefield Publishing Group inv. 9253045	27.16
48521	3/08/2013	The Lincoln Library Invoice 22943 LL of Sports Champions	448.00
48522	3/08/2013	Unique Books INC #359880.2,359879.2,359878.3	280.18
KTRIP	3/08/2013 Manual Check	Kwik Trip, INC ice for shipping tests	47.37
		Grand Total	164,629.98

	2013 March	2013 Actual 03/12/2013	2013 Budget	Budget Status	% of Budget
Mayor & Council	3,051.54	15,916.47	68,808.00	52,891.53	23.13
Administration	17,137.53	165,323.65	464,092.30	298,768.65	35.62
Other Non City Groups	0.00	29,360.50	41,110.00	11,749.50	71.42
Peg - Communications	3,272.04	14,242.86	64,863.00	50,620.14	21.96
Zoning	3,031.99	13,307.49	74,238.00	60,930.51	17.93
Police Department	38,625.75	174,558.63	837,405.00	662,846.37	20.85
Fire Department	1,805.35	5,578.85	371,854.00	366,275.15	1.50
Streets	28,435.42	126,422.13	692,583.00	566,160.87	18.25
Water	13,739.99	81,851.56	382,742.97	300,891.41	21.39
Sewer	17,250.34	109,263.09	789,195.06	679,931.97	13.84
Summer Rec	0.00	1.02	52,324.00	52,322.98	0.00
Total Expenses	126,349.95	735,826.25	3,839,215.33	3,103,389.08	19.17
Net Totals	-126,349.95	-735,826.25	-3,839,215.33	-3,103,389.08	19.17

Account Number		2013 March	2013 Actual 03/12/2013	2013 Budget	Budget Status	% of Budget
100-00-51110-110-000	M & C Salary/Wages	723.06	3,615.30	19,670.00	16,054.70	18.38
100-00-51110-130-000	M & C FICA/Medicare	80.19	301.63	1,438.00	1,136.37	20.98
100-00-51110-160-000	M & C Employee Recog	0.00	25.00	2,200.00	2,175.00	1.14
100-00-51110-211-000	M & C Auditing	0.00	5,500.00	13,500.00	8,000.00	40.74
100-00-51110-212-000	M & C Assessing	1,707.93	5,805.40	25,000.00	19,194.60	23.22
100-00-51110-213-000	M & C Legal	39.60	39.60	2,000.00	1,960.40	1.98
100-00-51110-312-000	M & C Code Maintenance	0.00	0.00	200.00	200.00	0.00
100-00-51110-313-000	M & C Elections	500.76	574.46	1,500.00	925.54	38.30
100-00-51110-330-000	M & C Educ/Trng/Travel	0.00	0.00	1,500.00	1,500.00	0.00
100-00-51110-390-000	M & C Miscellaneous	0.00	55.08	1,800.00	1,744.92	3.06
100-00-51110-591-000	M & C Deliquent Tax Write off	0.00	0.00	0.00	0.00	0.00
Mayor & Council		3,051.54	15,916.47	68,808.00	52,891.53	23.13
100-00-51400-110-000	Admin Salary/Wages	7,101.82	36,035.94	190,424.00	154,388.06	18.92
100-00-51400-130-000	Admin FICA/Medicare	512.74	2,601.53	14,613.00	12,011.47	17.80
100-00-51400-131-000	Admin Health Ins	4,685.26	14,055.78	56,224.00	42,168.22	25.00
100-00-51400-132-000	Admin FSA Contribution	153.72	785.02	4,200.00	3,414.98	18.69
100-00-51400-133-000	Admin Dental Ins	306.32	918.96	4,235.00	3,316.04	21.70
100-00-51400-134-000	Admin Vision Ins	95.89	287.67	1,151.00	863.33	24.99
100-00-51400-135-000	Admin WI Retirement	944.54	4,759.52	22,158.00	17,398.48	21.48
100-00-51400-210-000	Admin Prof Services	0.00	400.00	1,000.00	600.00	40.00
100-00-51400-213-000	Admin Legal	170.00	170.00	5,000.00	4,830.00	3.40
100-00-51400-216-000	Admin Hiring	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51400-221-000	Admin Electricity	628.30	1,529.82	11,000.00	9,470.18	13.91
100-00-51400-222-000	Admin Gas/Heat	593.06	1,277.59	3,600.00	2,322.41	35.49
100-00-51400-223-000	Admin Water/Sewer	531.57	1,111.63	8,000.00	6,888.37	13.90
100-00-51400-224-000	Admin Telephone/Fax	71.74	583.47	6,500.00	5,916.53	8.98
100-00-51400-240-000	Admin Building Maint	61.16	530.11	3,500.00	2,969.89	15.15
100-00-51400-290-000	Admin Contract Services	0.00	270.76	1,000.00	729.24	27.08
100-00-51400-310-000	Admin Office Supplies	199.00	1,765.66	5,000.00	3,234.34	35.31
100-00-51400-311-000	Admin Postage/Shipping	-11.66	625.45	3,200.00	2,574.55	19.55
100-00-51400-320-000	Admin Memberships/Dues	0.00	1,584.00	1,800.00	216.00	88.00
100-00-51400-321-000	Admin Publications	130.59	265.69	4,000.00	3,734.31	6.64
100-00-51400-330-000	Admin Educ/Trng/Travel	0.00	0.00	4,000.00	4,000.00	0.00
100-00-51400-350-000	Admin Equip Maint (Non-Office)	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51400-352-000	Admin Office Equip Maint	696.75	1,393.50	2,000.00	606.50	69.68
100-00-51400-353-000	Admin Info Tech	266.73	1,865.55	6,000.00	4,134.45	31.09
100-00-51400-390-000	Admin Miscellaneous	0.00	18.70	3,000.00	2,981.30	0.62
100-00-51400-510-000	Admin Ins (Non-Labor)	0.00	92,487.30	92,487.30	0.00	100.00
100-00-51400-821-000	Admin Building Improvement	0.00	0.00	8,000.00	8,000.00	0.00
Administration		17,137.53	165,323.65	464,092.30	298,768.65	35.62
100-00-51120-213-000	BBC Legal	0.00	0.00	500.00	500.00	0.00
100-00-51120-330-000	BBC Educ/Trng/Travel	0.00	0.00	500.00	500.00	0.00
100-00-51120-390-000	BBC Miscellaneous	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52300-215-000	Ambulance Contract Assessment	0.00	29,360.50	28,010.00	-1,350.50	104.82
100-00-53500-291-000	Non-City Equipment Rental	0.00	0.00	1,100.00	1,100.00	0.00
100-00-55310-390-000	Celebrations/Entertainment	0.00	0.00	10,000.00	10,000.00	0.00
Other Non City Groups		0.00	29,360.50	41,110.00	11,749.50	71.42

Account Number		2013 March	2013 Actual 03/12/2013	2013 Budget	Budget Status	% of Budget
100-00-51200-110-000	PEG Salary/Wages	1,456.51	7,282.53	38,780.00	31,497.47	18.78
100-00-51200-130-000	PEG FICA/Medicare	105.95	529.75	2,967.00	2,437.25	17.85
100-00-51200-131-000	PEG Health Ins	1,115.54	3,346.62	13,387.00	10,040.38	25.00
100-00-51200-132-000	PEG FSA Contribution	38.46	192.30	1,000.00	807.70	19.23
100-00-51200-133-000	PEG Dental Ins	84.03	252.09	1,008.00	755.91	25.01
100-00-51200-134-000	PEG Vision Ins	22.83	68.49	274.00	205.51	25.00
100-00-51200-135-000	PEG WI Retirement	193.72	968.58	4,499.00	3,530.42	21.53
100-00-51200-290-000	Peg Contractual Services	0.00	0.00	0.00	0.00	0.00
100-00-51200-330-000	PEG Educ/Trng/Travel	255.00	355.00	1,200.00	845.00	29.58
100-00-51200-353-000	Peg Info Tech	0.00	1,247.50	1,248.00	0.50	99.96
100-00-51200-390-000	PEG Miscellaneous	0.00	0.00	500.00	500.00	0.00
Peg - Communications		3,272.04	14,242.86	64,863.00	50,620.14	21.96
100-00-56400-110-000	Plan & Zoning-Salary/Wages	1,268.80	6,344.40	33,173.00	26,828.60	19.13
100-00-56400-130-000	Bldg & Permits FICA/Medicare	90.71	453.59	2,538.00	2,084.41	17.87
100-00-56400-131-000	Bldg & Permits Health Ins	1,115.54	3,346.62	13,387.00	10,040.38	25.00
100-00-56400-132-000	Bldg & Permit FSA Contribution	38.46	192.30	1,000.00	807.70	19.23
100-00-56400-133-000	Bldg & Permits Dental Ins	84.03	252.09	1,008.00	755.91	25.01
100-00-56400-134-000	Bldg & Permits Vision Ins	22.83	68.49	274.00	205.51	25.00
100-00-56400-135-000	Bldg & Permits WI Retirement	168.75	843.81	3,848.00	3,004.19	21.93
100-00-56400-202-000	Bldg & Perm Contracted Service	0.00	0.00	0.00	0.00	0.00
100-00-56400-202-010	Bldg & Permits Inspections	0.00	734.50	12,000.00	11,265.50	6.12
100-00-56400-213-000	Bldg & Permits Legal/Recording	172.65	571.71	500.00	-71.71	114.34
100-00-56400-214-000	Bldg & Perm Professnl Serv-Map	0.00	0.00	1,200.00	1,200.00	0.00
100-00-56400-224-000	Bldg & Permits Telephone/Fax	0.00	2.44	2,000.00	1,997.56	0.12
100-00-56400-310-000	Bldg & Permits Office Supplies	0.00	18.99	1,660.00	1,641.01	1.14
100-00-56400-321-000	Bldg & Permits Publications	70.22	91.91	500.00	408.09	18.38
100-00-56400-330-000	Bldg&Permits Educ/Trng/Travel	0.00	0.00	800.00	800.00	0.00
100-00-56400-353-000	Bldg & Permits InfoTech	0.00	386.64	150.00	-236.64	257.76
100-00-56400-390-000	Bldg & Permits Miscellaneous	0.00	0.00	200.00	200.00	0.00
Zoning		3,031.99	13,307.49	74,238.00	60,930.51	17.93
100-00-52100-110-000	PD Salary/Wages	14,101.56	75,805.39	420,245.00	344,439.61	18.04
100-00-52100-111-000	PD Clerical PT Wages	382.25	1,958.00	13,200.00	11,242.00	14.83
100-00-52100-112-000	PD Officer PT Wages	104.00	2,463.50	28,600.00	26,136.50	8.61
100-00-52100-116-000	PD Officer OT Wages	1,137.10	5,972.30	33,000.00	27,027.70	18.10
100-00-52100-120-000	PD Parking Enforcement Wages	192.00	948.00	800.00	-148.00	118.50
100-00-52100-121-000	PD Crossing Guard Wages	871.50	5,167.80	20,590.00	15,422.20	25.10
100-00-52100-122-000	PD LEA/Matron Expense	0.00	0.00	800.00	800.00	0.00
100-00-52100-130-000	PD FICA/Medicare	1,269.97	6,989.60	32,720.00	25,730.40	21.36
100-00-52100-131-000	PD Health Ins	9,372.24	28,116.72	109,906.00	81,789.28	25.58
100-00-52100-132-000	PD FSA Contribution	296.25	1,470.05	8,500.00	7,029.95	17.29
100-00-52100-133-000	PD Dental Ins	709.67	2,129.01	8,517.00	6,387.99	25.00
100-00-52100-134-000	PD Vision Ins	194.90	584.70	2,340.00	1,755.30	24.99
100-00-52100-135-000	PD WI Retirement	2,961.87	15,168.42	74,849.00	59,680.58	20.27
100-00-52100-190-000	PD Clothing Allowance	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52100-191-000	PD Protective Cloth/Gear	0.00	0.00	500.00	500.00	0.00
100-00-52100-213-000	PD Legal	3,080.75	3,080.75	10,000.00	6,919.25	30.81
100-00-52100-216-000	PD Hiring	280.78	744.66	1,500.00	755.34	49.64
100-00-52100-217-000	PD Investigations	0.00	5,367.12	4,500.00	-867.12	119.27

Account Number		2013 March	2013 Actual 03/12/2013	2013 Budget	Budget Status	% of Budget
100-00-52100-217-100	PD K9 Unit Expenses	0.00	0.00	3,000.00	3,000.00	0.00
100-00-52100-217-200	PD Under cover Expenses	0.00	75.00	0.00	-75.00	0.00
100-00-52100-224-000	PD Telephone/Fax	340.07	722.19	6,180.00	5,457.81	11.69
100-00-52100-290-000	PD Contract Services	0.00	0.00	500.00	500.00	0.00
100-00-52100-293-000	PD Animal Control	0.00	0.00	700.00	700.00	0.00
100-00-52100-310-000	PD Office Supplies	0.00	422.31	4,120.00	3,697.69	10.25
100-00-52100-320-000	PD Membership/Dues	0.00	100.00	515.00	415.00	19.42
100-00-52100-321-000	PD Publications	0.00	100.00	258.00	158.00	38.76
100-00-52100-330-000	PD Educ/Trng/Travel	0.00	1,494.88	4,120.00	2,625.12	36.28
100-00-52100-331-000	PD Motor Fuel	3,061.77	3,477.39	18,000.00	14,522.61	19.32
100-00-52100-341-000	PD Prof Equipt/Supplies	0.00	1,177.12	5,390.00	4,212.88	21.84
100-00-52100-352-000	PD Office Equip Maint/Service	260.57	521.14	2,650.00	2,128.86	19.67
100-00-52100-353-000	PD Info Tech	0.00	9,653.14	13,815.00	4,161.86	69.87
100-00-52100-354-000	PD Equipmnt Maint(Non Office)	0.00	168.39	2,575.00	2,406.61	6.54
100-00-52100-361-000	PD Building Maintenance	8.50	34.00	515.00	481.00	6.60
100-00-52100-390-000	PD Miscellaneous	0.00	647.05	2,500.00	1,852.95	25.88
Police Department		38,625.75	174,558.63	837,405.00	662,846.37	20.85
100-00-52200-110-000	FD Salary/Wages	0.00	0.00	10,660.00	10,660.00	0.00
100-00-52200-120-000	FD Hourly Wages	8.13	-624.37	65,340.00	65,964.37	-0.96
100-00-52200-130-000	FD FICA/Medicare	0.00	45.90	5,900.00	5,854.10	0.78
100-00-52200-191-000	FD Protective Clothing/Gear	0.00	0.00	6,000.00	6,000.00	0.00
100-00-52200-213-000	FD Legal	0.00	0.00	350.00	350.00	0.00
100-00-52200-221-000	FD Electricity	595.68	1,305.59	8,700.00	7,394.41	15.01
100-00-52200-222-000	FD Heating Gas	593.06	1,153.15	3,000.00	1,846.85	38.44
100-00-52200-224-000	FD Telephone/Fax	76.74	342.09	2,200.00	1,857.91	15.55
100-00-52200-241-000	FD Extinguisher Maint/Repair	0.00	0.00	300.00	300.00	0.00
100-00-52200-292-000	FD Hydrant Rental	0.00	0.00	231,924.00	231,924.00	0.00
100-00-52200-310-000	FD Office Supplies	0.00	0.00	750.00	750.00	0.00
100-00-52200-321-000	FD Publications	0.00	0.00	150.00	150.00	0.00
100-00-52200-330-000	FD Educ/Trng/Travel	0.00	116.95	2,500.00	2,383.05	4.68
100-00-52200-331-000	FD Motor Fuel	498.78	715.38	2,000.00	1,284.62	35.77
100-00-52200-352-000	FD Office Equip Maint/Service	0.00	0.00	580.00	580.00	0.00
100-00-52200-353-000	FD Info Tech	0.00	857.13	1,000.00	142.87	85.71
100-00-52200-354-000	FD Equipmnt Maint (Non-Office)	0.00	0.00	6,500.00	6,500.00	0.00
100-00-52200-355-000	FD Truck Maintenance	0.00	648.96	5,500.00	4,851.04	11.80
100-00-52200-357-000	FD Pager Repair	0.00	374.55	1,000.00	625.45	37.46
100-00-52200-361-000	FD Building Maintenance	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52200-390-000	FD Miscellaneous	32.96	32.96	2,500.00	2,467.04	1.32
100-00-52200-811-000	FD Equipment Purchases	0.00	610.56	14,000.00	13,389.44	4.36
100-00-52200-812-000	FD Jaws	0.00	0.00	0.00	0.00	0.00
100-00-52200-821-000	FD Building Improvement	0.00	0.00	0.00	0.00	0.00
Fire Department		1,805.35	5,578.85	371,854.00	366,275.15	1.50
100-00-53100-110-000	Streets Wage/Salary	8,559.02	45,511.26	223,793.00	178,281.74	20.34
100-00-53100-130-000	Streets FICA/Medicare	617.15	3,288.20	16,256.00	12,967.80	20.23
100-00-53100-131-000	Streets Health Ins	5,355.16	16,065.48	59,993.00	43,927.52	26.78
100-00-53100-132-000	Streets FSA Contribution	186.15	922.32	4,833.00	3,910.68	19.08
100-00-53100-133-000	Streets Dental Ins	404.62	1,213.86	4,856.00	3,642.14	25.00
100-00-53100-134-000	Streets Vision Ins	110.62	331.86	1,328.00	996.14	24.99

Account Number		2013 March	2013 Actual 03/12/2013	2013 Budget	Budget Status	% of Budget
100-00-53100-135-000	Streets WI Retirement	1,127.99	6,039.16	24,649.00	18,609.84	24.50
100-00-53100-191-000	Streets Protective Clthng/Gear	0.00	100.00	2,500.00	2,400.00	4.00
100-00-53100-213-000	Streets Legal	20.00	96.00	3,000.00	2,904.00	3.20
100-00-53100-215-000	Streets Hired Services	0.00	0.00	500.00	500.00	0.00
100-00-53100-218-000	Streets Drug Testing	0.00	0.00	275.00	275.00	0.00
100-00-53100-219-000	Streets Internal Work Performd	0.00	0.00	0.00	0.00	0.00
100-00-53100-221-000	Streets Electricity/Gas	1,186.42	2,883.27	9,150.00	6,266.73	31.51
100-00-53100-223-000	Streets Water/Sewer	439.41	898.43	6,500.00	5,601.57	13.82
100-00-53100-224-000	Streets Telephone/Fax	129.35	348.08	3,000.00	2,651.92	11.60
100-00-53100-231-000	Streets Signage	0.00	0.00	3,000.00	3,000.00	0.00
100-00-53100-232-000	Streets Tree/Brush Removal	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53100-240-000	Streets Maintenance/Repair	537.50	2,567.50	110,000.00	107,432.50	2.33
100-00-53100-290-000	Streets Contract Services	0.00	546.67	2,000.00	1,453.33	27.33
100-00-53100-290-100	Streets Contract Serv-Mowing	0.00	0.00	2,000.00	2,000.00	0.00
100-00-53100-290-102	Streets Contract Serv-Shovel	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53100-291-000	Streets Equipment Rental	0.00	0.00	250.00	250.00	0.00
100-00-53100-294-000	Streets State/Other Fees	0.00	85.00	100.00	15.00	85.00
100-00-53100-310-000	Streets Office Supplies	0.00	259.23	500.00	240.77	51.85
100-00-53100-320-000	Streets Memberships/Dues	0.00	184.00	100.00	-84.00	184.00
100-00-53100-321-000	Streets Publications	0.00	0.00	100.00	100.00	0.00
100-00-53100-330-000	Streets Educ/Trng/Travel	0.00	20.64	500.00	479.36	4.13
100-00-53100-331-000	Streets Motor Fuel	1,047.48	2,121.45	18,000.00	15,878.55	11.79
100-00-53100-340-000	Streets Hand Tls,Matals,Spplys	1,000.02	3,113.00	15,000.00	11,887.00	20.75
100-00-53100-352-000	Streets Office Equip Maint.	0.00	14.00	1,300.00	1,286.00	1.08
100-00-53100-353-000	Streets Info Tech	32.95	1,179.72	2,500.00	1,320.28	47.19
100-00-53100-354-000	Streets Equip Maint (Non-Offc)	1,064.33	2,292.21	32,000.00	29,707.79	7.16
100-00-53100-361-000	Streets Building Maintenance	201.91	1,016.74	1,500.00	483.26	67.78
100-00-53100-362-000	Streets Grounds Maintenance	0.00	861.98	1,500.00	638.02	57.47
100-00-53100-390-000	Streets Miscellaneous	0.00	328.64	2,000.00	1,671.36	16.43
100-00-53100-510-000	Streets Ins (Non-Labor)	0.00	0.00	0.00	0.00	0.00
100-00-53100-821-000	Streets Building Improvement	0.00	0.00	500.00	500.00	0.00
100-00-53320-215-000	Ice Hired/Contractual	0.00	3,966.25	7,000.00	3,033.75	56.66
100-00-53320-291-000	Ice Equipment Rental	0.00	0.00	500.00	500.00	0.00
100-00-53320-340-000	Ice Hand Tool,Mater./Supplies	36.17	57.12	500.00	442.88	11.42
100-00-53320-354-000	Ice Equipment Maint-Non Office	0.00	330.17	4,000.00	3,669.83	8.25
100-00-53320-371-000	Ice Salt/Sand	0.00	13,138.17	25,000.00	11,861.83	52.55
100-00-53320-372-000	Ice Contingency for Snow	0.00	300.00	8,000.00	7,700.00	3.75
100-00-53320-390-000	Ice Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53330-221-000	Signals Electricity	252.90	946.23	600.00	-346.23	157.71
100-00-53330-240-000	Signals Maint/Repair	0.00	0.00	2,500.00	2,500.00	0.00
100-00-53330-390-000	Signals Miscellaneous	0.00	0.00	0.00	0.00	0.00
100-00-53340-354-000	Storm Equip Maint-Non Office	0.00	600.20	2,500.00	1,899.80	24.01
100-00-53340-390-000	Storm Miscellaneous	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53420-221-000	Street Lights Electricity	6,122.27	13,758.09	75,000.00	61,241.91	18.34
100-00-53420-240-000	Street Lights Maint/Repair	0.00	193.13	4,000.00	3,806.87	4.83
100-00-53420-354-000	Strt Lghts Equip Maint-Non Off	0.00	840.07	1,500.00	659.93	56.00
100-00-53420-373-000	Street Lights Installation	0.00	0.00	0.00	0.00	0.00
100-00-53420-390-000	Street Lights Miscellaneous	4.00	4.00	1,000.00	996.00	0.40
Streets		28,435.42	126,422.13	692,583.00	566,160.87	18.25
610-00-57510-000-600	Source Salary/Wages	355.86	1,781.75	8,994.00	7,212.25	19.81

Account Number		2013 March	2013 Actual 03/12/2013	2013 Budget	Budget Status	% of Budget
610-00-57510-000-601	Source Purchased Water	0.00	0.00	0.00	0.00	0.00
610-00-57510-000-602	Operations Supplies/Expenses	0.00	862.47	1,500.00	637.53	57.50
610-00-57510-000-605	Source Building Maintenance	16.58	89.74	3,250.00	3,160.26	2.76
610-00-57520-000-620	Pumping Wage/Salary	355.86	1,781.75	8,994.00	7,212.25	19.81
610-00-57520-000-621	Pumping-Fuel for Power Prod	1,023.69	2,221.69	3,500.00	1,278.31	63.48
610-00-57520-000-622	Pumpg-Fuel/Pwr Prchsd for Pump	669.93	4,943.27	35,000.00	30,056.73	14.12
610-00-57520-000-623	Pumping Operation Supplies/Exp	0.00	17.08	3,000.00	2,982.92	0.57
610-00-57520-000-625	Pumping Maint of Plant	0.00	0.00	500.00	500.00	0.00
610-00-57530-000-630	Treatment Salary/Wages	355.86	1,781.75	8,994.00	7,212.25	19.81
610-00-57530-000-631	Treatment Chemicals	0.00	5,330.45	44,000.00	38,669.55	12.11
610-00-57530-000-632	Treatment Operation Supp/Exp	0.00	0.00	0.00	0.00	0.00
610-00-57530-000-635	Treatment Plant Maintenance	0.00	0.00	0.00	0.00	0.00
610-00-57540-000-640	T&D Salary/Wages	355.86	1,781.75	8,994.00	7,212.25	19.81
610-00-57540-000-641	T&D Operation Supplies/Expense	0.00	0.00	750.00	750.00	0.00
610-00-57540-000-650	T&D Maintenance Pipes/Reservoi	0.00	0.00	0.00	0.00	0.00
610-00-57540-000-651	T&D Maintenance Mains	6.75	193.42	15,000.00	14,806.58	1.29
610-00-57540-000-652	T&D Maintenance of Services	0.00	326.16	6,000.00	5,673.84	5.44
610-00-57540-000-653	T&D Meter Purchases/Maint	0.00	827.30	1,500.00	672.70	55.15
610-00-57540-000-654	T&D Hydrant Maintenance	0.00	0.00	2,500.00	2,500.00	0.00
610-00-57540-000-655	T&D Maintenance of Other Plant	0.00	0.00	1,000.00	1,000.00	0.00
610-00-57550-000-901	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
610-00-57550-000-902	Accounting & Collecting Labor	0.00	0.00	0.00	0.00	0.00
610-00-57550-000-903	Supplies/Expenses	0.00	1,205.80	5,000.00	3,794.20	24.12
610-00-57550-000-904	Uncollectible Accounts	0.00	0.00	0.00	0.00	0.00
610-00-57550-000-906	Customer Serv & Information	0.00	0.00	0.00	0.00	0.00
610-00-57560-000-910	Sales Expense	0.00	0.00	0.00	0.00	0.00
610-00-57570-000-920	Admin General Wage/Salary	3,725.50	19,047.83	101,452.00	82,404.17	18.78
610-00-57570-000-921	Water Office Supplies	46.80	2,404.87	20,000.00	17,595.13	12.02
610-00-57570-000-923	Outside Services Contracted	71.25	3,204.40	10,000.00	6,795.60	32.04
610-00-57570-000-924	Water Ins-Property	0.00	14,017.97	14,017.97	0.00	100.00
610-00-57570-000-926	Water FICA/Medicare	377.76	1,921.99	10,265.00	8,343.01	18.72
610-00-57570-000-928	Regulatory Commission Exp	0.00	0.00	500.00	500.00	0.00
610-00-57570-000-930	Water Miscellaneous	0.00	120.00	500.00	380.00	24.00
610-00-57570-000-931	Water Telephone/Fax	124.70	393.81	800.00	406.19	49.23
610-00-57570-000-933	Water Transportation	1,047.47	2,174.14	10,000.00	7,825.86	21.74
610-00-57570-000-935	Water Maintenance of Plant	0.00	0.00	500.00	500.00	0.00
610-00-57570-001-926	Health Ins	3,012.53	9,037.59	34,443.00	25,405.41	26.24
610-00-57570-002-926	FSA Contribution	104.93	522.79	2,733.00	2,210.21	19.13
610-00-57570-003-926	Dental Insurance	228.16	684.48	2,738.00	2,053.52	25.00
610-00-57570-004-926	Vision Insurance	62.69	188.07	753.00	564.93	24.98
610-00-57570-005-926	WIS Retirement	684.81	3,481.24	15,565.00	12,083.76	22.37
610-00-57570-006-926	Training, Travel	1,113.00	1,508.00	0.00	-1,508.00	0.00
Water		13,739.99	81,851.56	382,742.97	300,891.41	21.39
620-00-57310-000-820	Supervision & Labor	0.00	0.00	0.00	0.00	0.00
620-00-57310-000-821	Power & Fuel for Pumping	848.96	18,600.20	98,500.00	79,899.80	18.88
620-00-57310-000-822	Power & Fuel for Aeration Equ	0.00	64.34	0.00	-64.34	0.00
620-00-57310-000-823	Chlorine	0.00	0.00	0.00	0.00	0.00
620-00-57310-000-824	Phosphorous Removal Chemicals	5,229.94	10,464.39	0.00	-10,464.39	0.00
620-00-57310-000-825	Sludge Conditioning Chemicals	0.00	0.00	0.00	0.00	0.00
620-00-57310-000-826	Other Chemicals for Sewer Trea	0.00	0.00	0.00	0.00	0.00

Account Number		2013 March	2013 Actual 03/12/2013	2013 Budget	Budget Status	% of Budget
620-00-57310-000-827	Other Operating Supplies/Exp	0.00	684.13	12,000.00	11,315.87	5.70
620-00-57310-000-828	Transportation	1,047.48	2,174.15	10,500.00	8,325.85	20.71
620-00-57310-000-829	Rents	0.00	0.00	0.00	0.00	0.00
620-00-57320-000-831	Maint Sewage Collection System	13.48	10,586.70	85,000.00	74,413.30	12.45
620-00-57320-000-832	Maint Collection Pumping Equip	0.00	0.00	5,000.00	5,000.00	0.00
620-00-57320-000-833	Maint of T&D Plant Equip	0.00	700.00	5,000.00	4,300.00	14.00
620-00-57320-000-834	Maint Of Plant,Structures,Equi	16.58	69.75	7,500.00	7,430.25	0.93
620-00-57320-000-835	Sludge Removal	0.00	0.00	0.00	0.00	0.00
620-00-57330-000-840	Billing.Collecting,& Acctg	0.00	0.00	1,000.00	1,000.00	0.00
620-00-57330-000-841	Flat Rate Inspections	0.00	0.00	0.00	0.00	0.00
620-00-57330-000-842	Meter Reading	0.00	0.00	0.00	0.00	0.00
620-00-57330-000-843	Uncollectible Accounts	0.00	0.00	0.00	0.00	0.00
620-00-57340-000-850	Sewer Salary/Wage	5,262.12	28,565.88	138,160.00	109,594.12	20.68
620-00-57340-000-851	Office Supplies/Expenses	165.42	3,698.49	30,000.00	26,301.51	12.33
620-00-57340-000-852	Hired/Contractual Services	0.00	2,903.15	10,000.00	7,096.85	29.03
620-00-57340-000-853	Insurance-Property & Liability	0.00	14,018.00	14,018.00	0.00	100.00
620-00-57340-000-854	Sewer FICA/Medicare	386.40	2,103.83	10,267.00	8,163.17	20.49
620-00-57340-000-855	Sewer Regulatory Commission	0.00	0.00	5,000.00	5,000.00	0.00
620-00-57340-000-856	Sewer Miscellaneous	46.97	51.54	2,000.00	1,948.46	2.58
620-00-57340-000-857	Rent Expense	0.00	0.00	0.00	0.00	0.00
620-00-57340-000-931	Sewer Telephone/Fax	124.70	338.79	500.00	161.21	67.76
620-00-57340-001-854	Health Ins	3,012.53	9,037.59	34,443.00	25,405.41	26.24
620-00-57340-002-854	FSA Contribution	105.07	530.42	2,733.00	2,202.58	19.41
620-00-57340-003-854	Dental Ins	228.15	684.45	2,738.00	2,053.55	25.00
620-00-57340-004-854	Vision Ins	62.68	188.04	753.00	564.96	24.97
620-00-57340-005-854	WIS Retirement	699.86	3,799.25	15,568.00	11,768.75	24.40
620-00-57340-006-854	Training, Travel, Education	0.00	0.00	1,000.00	1,000.00	0.00
620-00-57390-000-403	Depreciation	0.00	0.00	0.00	0.00	0.00
620-00-57390-000-404	Amor of Limited Term Utili Pla	0.00	0.00	0.00	0.00	0.00
620-00-57390-000-405	Amor of other Utility Plant	0.00	0.00	0.00	0.00	0.00
620-00-57390-000-406	Amor of Utility Plant Acq Adj	0.00	0.00	0.00	0.00	0.00
620-00-57390-000-407	Amor of Property Losses	0.00	0.00	0.00	0.00	0.00
620-00-57390-000-408	Payment in Lieu of Taxes	0.00	0.00	5,048.00	5,048.00	0.00
620-00-57390-000-425	Miscell Amortization	0.00	0.00	0.00	0.00	0.00
620-00-57390-000-426	Other Income Deductions	0.00	0.00	0.00	0.00	0.00
620-00-58200-000-427	Interest on Long term Debt	0.00	0.00	292,467.06	292,467.06	0.00
620-00-58200-000-428	Amorti of Debt Disct & Exp	0.00	0.00	0.00	0.00	0.00
620-00-58200-000-429	Amor of Prem on Debt - Cr	0.00	0.00	0.00	0.00	0.00
620-00-58200-000-430	Interest on Debt to Municipali	0.00	0.00	0.00	0.00	0.00
620-00-58200-000-431	Other Interest	0.00	0.00	0.00	0.00	0.00
620-00-58200-000-432	Intrst Chrgd to Contruction-Cr	0.00	0.00	0.00	0.00	0.00
Sewer		17,250.34	109,263.09	789,195.06	679,931.97	13.84
100-00-55300-110-000	Sum Rec Salary/Wages	0.00	0.00	32,000.00	32,000.00	0.00
100-00-55300-130-000	Sum Rec FICA/Medicare	0.00	0.00	2,424.00	2,424.00	0.00
100-00-55300-220-000	Sum Rec Transportation	0.00	0.00	5,700.00	5,700.00	0.00
100-00-55300-224-000	Sum Rec Telephone/Fax	0.00	1.02	200.00	198.98	0.51
100-00-55300-310-000	Sum Rec Office Supplies	0.00	0.00	550.00	550.00	0.00
100-00-55300-330-000	Sum Rec Educ/Trng/Travel	0.00	0.00	1,150.00	1,150.00	0.00
100-00-55300-390-000	Sum Rec Miscellaneous	0.00	0.00	2,000.00	2,000.00	0.00
100-00-55300-395-000	Sum Rec Arts/Crafts	0.00	0.00	500.00	500.00	0.00

Account Number		2013 March	2013 Actual 03/12/2013	2013 Budget	Budget Status	% of Budget
100-00-55300-396-000	Sum Rec Softball/Baseball	0.00	0.00	750.00	750.00	0.00
100-00-55300-397-000	Sum Rec Tennis	0.00	0.00	400.00	400.00	0.00
100-00-55300-398-000	Sum Rec Golf	0.00	0.00	850.00	850.00	0.00
100-00-55300-399-000	Sum Rec Special Events	0.00	0.00	1,500.00	1,500.00	0.00
100-00-55300-814-000	Sum Rec Baseball Equip/Uniform	0.00	0.00	4,300.00	4,300.00	0.00
Summer Rec		0.00	1.02	52,324.00	52,322.98	0.00
Total Expenses		126,349.95	735,826.25	3,839,215.33	3,103,389.08	19.17
Net Totals		-126,349.95	-735,826.25	-3,839,215.33	-3,103,389.08	19.17

MEMO

To: City of Mauston – Finance Committee

From: Nathan Thiel, City Administrator

Subject: Fund Balance Policy

Date: March 8, 2012

Attached is the final revision of the fund balance policy. After discussing with the auditors to understand the classifications better we learned that all proprietary funds and special revenue funds are automatically classified as restricted funds. The policy directives are mostly targeted at the General Fund. Modifications reflect this understanding and are highlighted. We also incorporated the equipment replacement program into the policy rather than making it a separate policy.

Staff is still working with the Auditors and Financial Advisors to establish guidelines for proprietary funds. When fully prepared we will bring the policy back to the committee for review. After final review the policy is ready for adoption in its current form.

Fund Balance Policy

Section I. Purpose:

A formal fund balance policy is an important component of the City of Mauston's financial management and addresses the standards outlined by the Governmental Accounting Standards Board ("GASB") Statement No. 54, Fund Balance Reporting and Governmental Fund Definitions. Maintaining appropriate levels of fund balance is a key element of the City's overall financial health. This policy is intended to set targets for the desired level of fund balances, identify the approach to maintain these levels, and to provide guidelines for the use of fund balance.

Section II. Objectives:

This policy is created in consideration of unanticipated events that could adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. This policy will ensure that the City maintains adequate fund balances and reserves in order to:

A. Provide sufficient cash flow for daily financial needs and working capital to eliminate the need for short-term borrowing due to the timing of the receipt of short-term receivables and the remittance of short-term payables.

B. Insulate the City from large, unanticipated one-time expenditures or revenue reductions resulting from external changes or events.

C. Provide funds to respond to unforeseen emergency expenditures.

D. Eliminate the budgeted use of fund balance if its use would reduce the available balance below policy minimums. Fund balance should be utilized only in extreme cases and as approved by the City Council.

Section III. Definitions:

Fund balance will be reported in governmental funds under the following categories using the definitions provided by GASB Statement No. 54:

A. Nonspendable fund balance: includes amounts that cannot be spent because they are either :

a. not in spendable form or

b. legally or contractually required to be maintained in-tact.

Nonspendable amounts will be determined before all other classifications. It is the responsibility of the City Clerk/Treasurer to report all Nonspendable Funds appropriately in the City's financial statements. Examples of Nonspendable Fund balance are inventory or prepaid expenditures.

B. Restricted fund balance: amounts should be classified as restricted when constraints are placed on the use of resources are either:

a. Externally imposed by creditors (such as through debt covenants), grantors, contributors or laws or regulations of other governments; or

b. Imposed by law though constitutional provisions or enabling legislation.

Within major governmental funds (i.e. General Fund, Tax Incremental Funds, Capital Project Fund) examples of restricted funds include but not limited to:

- Drug Recovery Funds
- Parkland Dedication Funds

Any proprietary fund or special revenue fund by their very creation are classified as restricted funds. Current examples of restricted city funds include but not limited to:

- Water Fund
- Sewer Fund
- Room Tax Fund
- Library Fund
- Taxi-Ride Share Fund
- Cemetery Fund
- Revolving Loan Fund

C. Committed fund balance: includes amounts that can be used only for specific purposes determined by a formal action of the City Council.

Authority to Commit-Commitments will only be used for specific purposes pursuant to a formal action of the City Council. A majority vote is required to approve a commitment and must take place within the fiscal reporting period, no later than December 31st; however, the amount can be determined subsequent to the release of the financial statements. A majority vote will be required to remove or change the specific use of a commitment.

An example of committed fund balance includes the City of Mauston's Equipment Replacement Program for the General, Water, and Sewer Fund.

D. Assigned fund balance: includes amounts intended to be used the City for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.

The City Council delegates the ability to assign amounts to be used for specific purposes to the City Administrator. Such assignments cannot exceed the available (spendable, unrestricted, uncommitted) fund balance in any particular fund.

E. Unassigned fund balance: includes the residual classification for the City's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance from overspending for specific purposes from which amounts had been restricted, committed, or assigned.

Section IV. Operational Guidelines:

The following guidelines address the classification and use of fund balance in the General Fund:

A. **Classifying fund balance amounts**: Fund balance classifications depict the nature of the net resources that are reported in a governmental fund. An individual governmental fund may include nonspendable resources and amounts that are restricted, committed, or assigned, or any combination of those classifications. The general fund may also include an unassigned amount.

B. **Prioritization of fund balance use:** When an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available, it shall be the policy of the City to consider restricted amounts to have been reduced first. When an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, it shall be the policy of the City that committed amounts would be reduced first, followed by assigned amounts and then unassigned amounts.

C. **Minimum unassigned fund balance**: The City will maintain a minimum of assigned or unassigned fund balance in its General Fund ranging from 30-50 percent of the subsequent year's budgeted expenditures (including other financing uses). This minimum fund balance is to protect against cash flow shortfalls related to timing of projected revenue receipts and to maintain a budget stabilization commitment.

D. **Replenishing deficiencies:** When fund balance falls below the minimum 30 percent range, the City Administration will develop a budgetary plan to replenish the fund balance to the established minimum level within five years.

E. **Use of excess fund balance:** If fund balance exceeds the 50 percent range, the City Administrator will develop a budgetary plan to incorporate those excess funds so that they serve public benefit through one-time expenditures such as capital improvements, debt reduction or by committing additional fund balance.

F. **Expenditure of fund balance:** the Purchasing and Expense Policy shall apply to all budgeted expense of fund balance. Any expense not included in the adopted budget to be drawn from fund balance, independent of classification, must be approved by the City Council before encumbered.

Section IV. Equipment Replacement Program:

This program within the fund balance policy establishes a scheduled and routine replacement of equipment per fund with the intent to eliminate the necessity of borrowing and to remove budget pressure for equipment replacement requests.

A. Equipment owned by the city will be designated to a fund (i.e. General, Sewer, Water), and require an annual contribution from the fund for future replacement.

B. The contribution from each fund will be determined by the total annualized cost of each piece of equipment belonging to the fund. The annualized cost of each item will be assessed by the original purchase price and a predetermined useful life. Both the salvage value and/or extending the life of the equipment can be used to cover any shortfalls that may occur due to inflation or significant increased product costs.

C. Any unused budgeted contingency funds in the general fund will be applied to the next year's equipment contribution. Net revenues may also be applied.

D. The useful life of a piece of equipment will follow recommended best practices. At no time will the useful life a vehicle to be replaced be extended to the point that its salvage value is less than 15% of its original value.

E. The City recognizes the Equipment Replacement fund balance will fluctuate from year to year depending on timing of equipment scheduled to be replaced and that it is more important to guarantee sufficient funds are available no more, no less. The minimum ending fund balance must be a 150% of the current year's required contribution. The maximum ending fund balance should not exceed 125% of the Cities largest equipment purchase. When the fund balance does reach this maximum the required contribution that year will be reduced by the surplus amount.

F. Any request during the budget for new equipment will also account for the impact it will have on the equipment replacement contribution.

Section V. Implementation and review.

Upon adoption of this policy the City Council authorizes City Administration to establish any standards and procedures which may be necessary for its implementation. The City Administration shall review this policy at least annually and make any recommendations for changes to the City Council.

COMMON COUNCIL – CITY OF MAUSTON
RESOLUTION #2013-03

RESOLUTION DECLARING CERTAIN DELINQUENT PROPERTY TAXES TO BE UNCOLLECTIBLE

WHEREAS, The City Administrator/Clerk/Treasurer has determined that certain property taxes in the amount of $30,496.05, as listed below, are uncollectible:

Tax Year	Parcel Number County took possession and resold	City Portion of Uncollected Taxes
2001-2009	29-251-160	1383.52
	29-251-1652.11	20052.19
	29-251-1363	4924.44
	29-251-1511	4135.90
Total to be written off effective December 31, 2012		$30496.05

WHEREAS, The Finance Committee has recommended approval.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Mauston, upon recommendation of the Finance Committee, does hereby determine that the property taxes of $30496.05 as listed above are uncollectible.

ADOPTED THIS_____ DAY OF _____, 20____.

APPROVED ATTEST

_____ _____
Brian T. McGuire, Mayor Nathan R. Thiel, Administrator

Vote: ____Ayes ____Nays ____Abstentions ____Absent

MEMO

To: City of Mauston – Finance Committee

From: Nathan Thiel, City Administrator

Subject: Office Remodel

Date: March 8, 2012

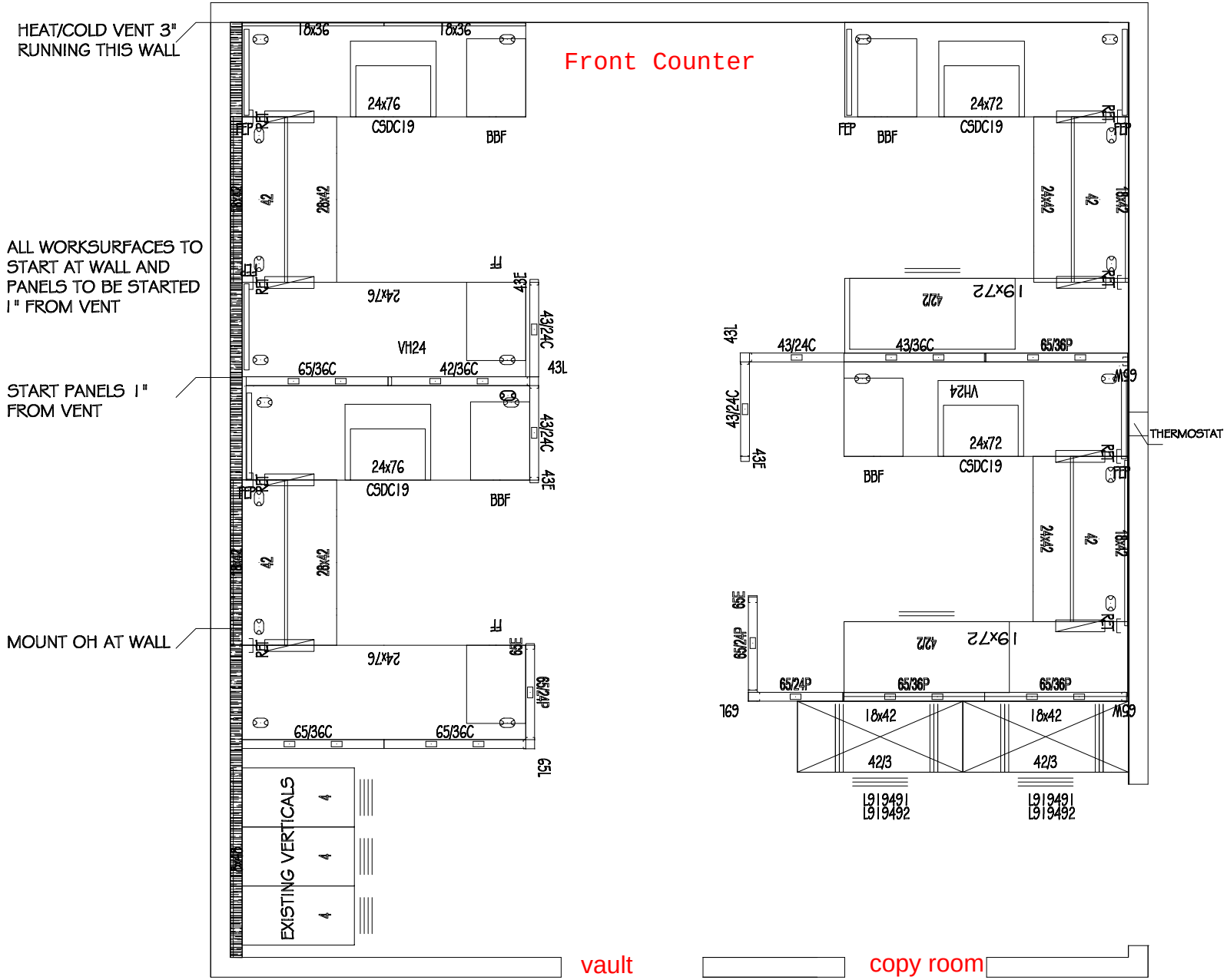
During the budget process the Council approved a total of $88K for general rehab of the City Hall and allocated $15K to remodel/reconfigure the front administrative office. As part of our research and recommendation the project is broken into two parts. Attached are drawings and cost estimates for each portion of the project.

The first drawing represents the reconfiguration of the main office space, allowing for four work stations. Three work stations would be utilized by Renee, Galen, and Diane. The fourth work station would be utilized by other staff when tasks or projects require them to work at City Hall, when we have an intern, or when other entities use our facilities, ie: auditors, workers compensation audit staff, etc.

This portion of the project is needed in order to provide efficient and effective staff operations and customer service. Having multiple work stations in one area provides an environment conducive to increased cross-training for administrative staff.

The second drawing represents improvements to the filing system in the vault. This space is the only fireproof area we have available in City Hall. It contains all permanent records such as minutes, ordinances, proofs of publication and property transactions. The space is also utilized for a large portion of our active and semi-active files. The drawing shows two sets of stationary filing shelves and four rolling shelves. The rolling shelves are double sided, maximizing the storage area. Although not a necessity at this point in time, it is reasonable to do the work at the same time. Many of our records and project files must be accessed by multiple staff members on a regular basis. Providing an effective and organized central filing system; has long been a request made by administrative staff members.

Materials and installation quote for the office remodel	$8,824.17
Materials quote for the filing system	$6,645.00
Filing system installation billed hourly not to exceed	$3,500.00



Office Supplies 2U

sheet title
FURNITURE PLAN

project
84-068 REV2

department

sales
GENE HARDER

designer
KIM KLEINFELDT

scale
NTS

date
02-13-2013

revision
02-25-2013
03-05-2013
03-06-2013

accepted by

date

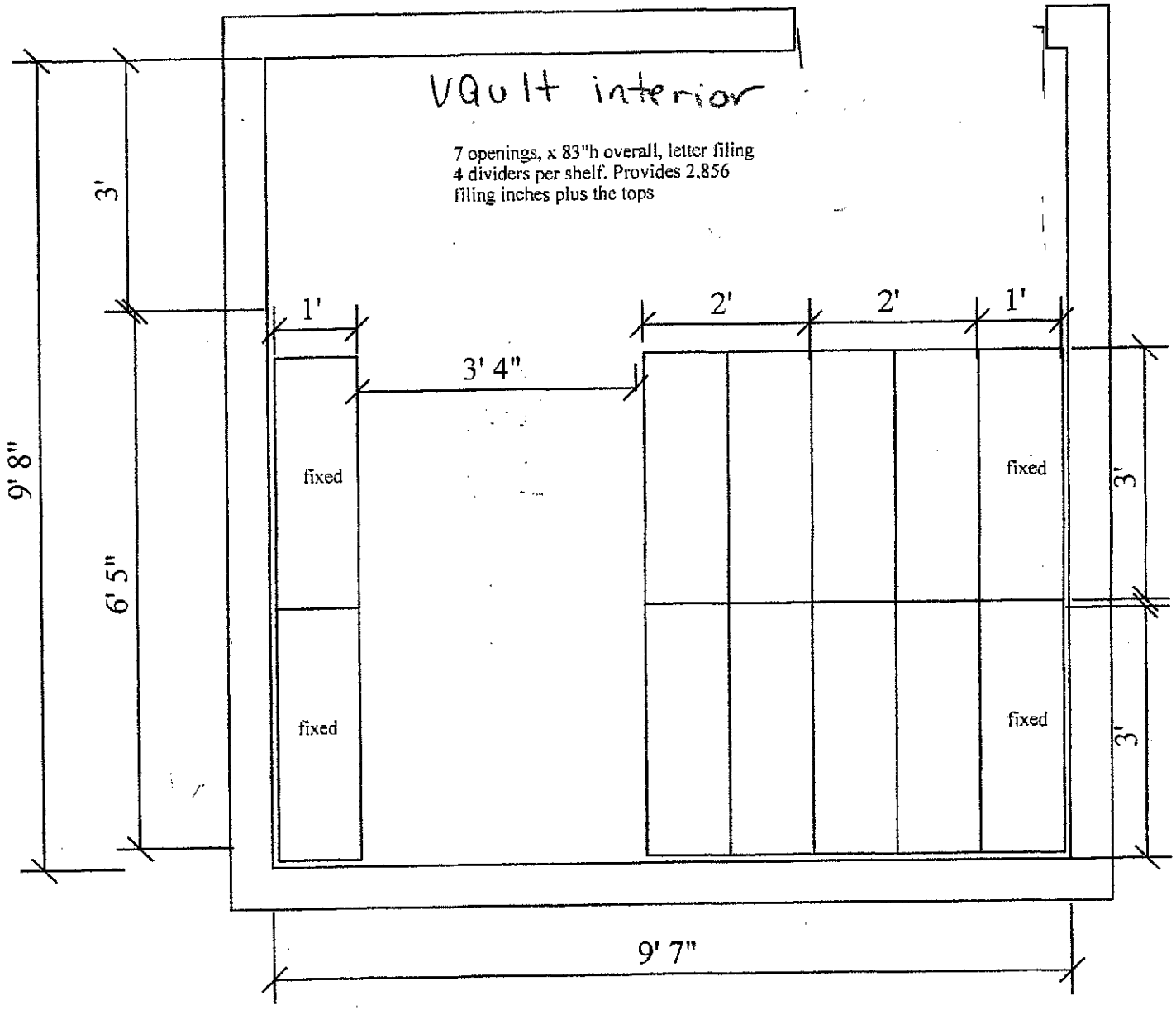
CITY OF MAUSTON

PLANS, DRAWINGS AND SPECIFICATIONS ARE THE PROPERTY OF OFFICE SUPPLIES 2 U, INC. (OS2U) AND MAY NOT BE COPIED, REPRODUCED OR IMPLEMENTED, IN WHOLE OR IN PART, WITHOUT EXPRESS WRITTEN CONSENT OF OS2U.
ANY UNAUTHORIZED USE OF THESE DOCUMENTS WILL RESULT IN PAYMENT DUE TO OS2U FOR SERVICES RENDERED.

WRITTEN DIMENSIONS SUPERSEDE SCALE IN ALL CASES. CONTRACTOR SHALL VERIFIY ALL DIMENSIONS AND CONDITIONS AT THE JOB SITE AND NOTIFY OS2U OF ANY DISCREPANCIES PRIOR TO STARTING WORK.

sheet | of

OS2U-GENE HARDER



OS2U
5225 Joerns Drive
Stevens Point WI 54481

Sales Contact:Gene Harder 608-254-2480

Office Supplies 2U,Inc.

Prepared For: **City of Mauston**

3/8/2013
3:43:19PM

Job:
PO Number:
By: Kimberly Kleinfeldt
Notes:

Line #	Qty	Mfg	Part Number	Part Description	List	Ext List	Sell	Ext Sell
Tag:								
1	1	ROE		All worksurface new with the remainder of components being refurbished select from any of the Standard ROE Finishes and Fabrics Four Workstations and panel wrapped copy center with late	$10,750.00	$10,750.00	$7,166.67	$7,166.67
					Tag Subtotals:	$10,750.00		$7,166.67
				Delivery and Installation billed at $48.75 per man hour.	$1,657.50	$1,657.50	$1,657.50	$1,657.50
					Total List:	$12,407.50	**Total Sell:**	$8,824.17

Applicable Sales Tax is additional.
OS2U Terms and Conditions apply.

Office Supplies 2U

Quotation #	22813-2
Customer ID	

Quotation valid until: March 30, 2013
Prepared by:

Location	Phone:	608-254-2480
Wisconsin Dells	Fax:	608-285-4171

Bill To:		Ship To:	
Name:		Name:	
Company Name:	CITY OF MAUSTON	Company Name:	CITY OF MAUSTON
Street Address:	303 MANSION STREET	Street Address:	303 MANSION STREET
City, ST ZIP Code:	MAUSTON, WI 53948	City, ST ZIP Code:	MAUSTON, WI 53948

Phone Number	Fax Number	Purchase Order Number	DATE
			February 28, 2013

QTY	Product No	Description	List Price	Net Price	Net Extension
1	AURORA SHELVING	SEE ATTACHED DRAWING	12531.70	6395.00	$ 6,395.00
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
		NOTE: INSTALL IS QUOTED AS NO MORE THAN			$ -
		$3.500.00. WE WILL BILL YOU FOR THE ACTUAL			$ -
		AMOUNT.			$ -
					$ -
					$ -

Customer will be invoiced upon substantial completion of installation and/or delivery, and agrees to pay within 10 (ten) days from invoice date. Customer agrees to pay finance charges on all invoices remaining unpaid after 30 days. Finance charges are computed on all past due balances, where applicable, at a rate of 1.5% per month which is an annual percentage rate of 18%.

All special order items may be subject to a restocking fee, issued by the manufacturer, if returned. Any items not accepted for restocking by the manufacturer may not be returned.

A deposit of 1/3 of total is required.

Customer agrees by its undersigned representative to terms, conditions and limitations on this document. By this agreement, customer grants to seller a security interest and lien on all merchandise purchased until paid in full. Customer agrees to execute, as requested, any documents necessary to perfect Seller's interest in merchandise.

Product Subtotal	$ 6,395.00
Mfg Freight	$ 250.00
Installation	
Delivery	
Quotation Subtotal	$ 6,645.00
Sales Tax Rate	
Sales Tax Amt	$ -
Total	$ 6,645.00
Deposit (1/3 of total)	
Balance Due	$ 6,645.00

Authorized Customer Signature: _____

Printed Name: _____

Title: _____ Date: _____

Authorized Seller Signature: _____

Printed Name: _____

Title: _____ Date: _____

Special Instructions: _____

Quotation

Proposed Timeline	
PH-Plan Com	2/27/13
Council 1st read	3/12/13
2nd read & Adopt	3/26/13

Ordinance No. 2013-1054

ORDINANCE AMENDING CHAPTER 22 OF THE ZONING ORDINANCE TO INCLUDE THE PRINCIPAL LAND USE OF SOLID WASTE TRANSFER STATION AND MATERIAL RECOVERY FACILITY (MRF)

WHEREAS, the current Mauston Zoning Ordinance does not currently address "Solid Waste Transfer Stations and Material Recovery Facilities" as a land use; and

WHEREAS, the purpose of this amendment is to allow "Solid Waste Transfer Stations and Material Recovery Facilities" as a land use, and to provide regulations for the land use; and

WHEREAS, the Plan commission has reviewed this matter and has recommended the amendments described below; and

WHEREAS, a public hearing has been conducted on this matter by the Plan Commission and all interested parties were given an opportunity to be heard.

NOW, THEREFORE, on motion duly made and seconded, the Common Council of the City of Mauston does hereby ordain that the following sections of the Mauston Zoning Ordinance be amended as follows:

1. Section 22.125 DEFINITIONS is amended to include the following definition:

   Solid Waste Transfer Station and Material Recovery Facility (land use): See Section 22.409(7)

2. Section 22.208(7)(b)(2) is amended to include the following land use:

   Solid Waste Transfer Station and Material Recovery Facility (per section 22.409(7)

3. Section 22.208(8)(b)(2) is amended to include the following land use:

   Solid Waste Transfer Station and Material Recovery Facility (per section 22.409(7)

4. Section 22.208(9)(b)(2) is amended to include the following land use:

   Solid Waste Transfer Station and Material Recovery Facility (per section 22.409(7)

5. Section 22.409 is hereby amended to include the following:

   (7) Solid Waste Transfer Station and Material Recovery Facility (MRF):

   (a) Description: Solid waste transfer stations and MRFs are any land or facility which accepts solid waste for temporary storage, or consolidation and further transfer of solid waste to a landfill and which is permitted by the Wisconsin Department of Natural Resources.

   (b) Regulations: The following regulations apply to all solid waste transfer stations wherever located in the City:

Proposed

(1) Shall comply with all County, State and Federal regulations.

(2) All equipment and activities associated with this use shall be contained within an enclosed building with only sufficient openings for ingress/egress of vehicles.

(3) All materials stored outside shall be kept within storage bins or bales screened from view from adjacent properties and streets.

(4) Shall not involve the storage, handling or collection of hazardous materials, including any of the materials listed in Section 22.532.

(5) The receiving or processing of scrap steel and junked cars shall be prohibited.

(6) Parking Requirements: One space per employee on the largest work shift.

Introduced and adopted this _____ day of _____, 2013.

APPROVED: **ATTEST:**

_____ _____

Brian T. McGuire, Mayor Nathan Thiel, City Administrator

- Date of Public Hearing: _____
- Date of Plan Commission Recommendation: _____
- Dates of Readings: _____ and _____
- Date of Adoption: _____
- Votes: _____ ayes _____ nays _____ abstentions
- Date of Publication: _____

Proposed